

310 LANE STREET
NORTH JUDSON, IN 46366



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Town Council of the Town of North Judson
Redevelopment Commission Meeting Minutes

May 20, 2024 – 6:00 P.M.

The North Judson Town Council met in Regular Session at the North Judson Town Hall, 310 Lane Street, North Judson, IN on the above date and time with the following present: Commissioner President Rowe, Commissioner Vice President Brown, Commissioners Felchuk and Banks were able to attend. Clerk-Treasurer Rowe was also able to attend as well as Attorney Schramm.

The Pledge of Allegiance was recited.

Commission President Rowe asked for approval of the agenda. Commissioner Brown moved to approve the agenda. Commissioner Banks seconded the motion, and all council members present concurred.

Commission President Rowe asked for approval of the Minutes from the Meeting Minutes on April 1, 2024. Commission Vice President Brown moved to approve those Minutes. Commissioner Felchuk seconded the motion, and all Commission members present concurred.

Business

DNR – LWCF Town Park Improvements Project: Project Update/ Troyer Invoicing

Town Manager Leszek stated that Brown and Brown General Contractors are currently working on the Town Park Improvements Project. The concrete and asphalt have been poured in for the pickleball courts and they have removed the basketball hoops as well. They have to wait about twenty-eight days for the pickleball court's asphalt to settle before they are able to resurface it with the color. Leszek stated that they will be working on clearing up where the basketball goals will be placed so that they can start putting them in. He also mentioned that most of the sidewalks have been poured but they still have a week to a week-and-a-half of work to complete. Leszek stated that once the sidewalks are completed, they will move on to the walking trail that should take about two weeks to complete. Brown and Brown believe that their portion of the project will be done by the end of June. Once they are finished, the playground equipment will start to be installed. Commissioner Rowe inquired about the concrete ADA parking by Shelter One. Leszek stated that was part of the project and another one will be put by the pickleball courts; this feature was a DNR/LWCF and ADA requirement for the project. The concrete will tie into the handicap spots and the sidewalk as well. Commissioner Rowe also wanted to know if the restrooms have been opened up yet. Leszek confirmed that the restrooms were not open since they are working on installing new ADA

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partitions. Leszek stated that the concession stand restrooms are open and available for use. Commissioner Rowe suggested that they add two Port-A-Pottys just for the summer since the park restrooms would not be available. Leszek said he would make the call and get two delivered soon. Leszek confirmed that the project is moving along. Commissioner Rowe asked if it was possible to have someone from the Utility Crew come out to the park to trim some of the low hanging tree branches by where people park their cars for the baseball games. Leszek wanted to mention that Ray Pavlovich from the Utility Crew had put in his resignation and that his last day would be June 14th. The town will be putting ads out in the paper to help get the word out. Leszek said the hope is to have applications turned in by May 31st so that they could start interviewing the first week of June in order to have the Utility Crew back up to full staff by the festival.

Then Clerk-Treasurer Rowe presented:

P.O. 2572 to Troyer Group for Bidding and Construction Administration, Invoice 57891, in the amount of \$1,557.50

P.O. 2573 to Brown and Brown General Contractors, Inc. for Town Park Improvement Project Payment Application No.1, in the amount of \$235,461.73.

Commissioner Felchuk made a motion to approve:

P.O. 2572 to Troyer Group for Bidding and Construction Administration, Invoice 57891, in the amount of \$1,557.50

P.O. 2573 to Brown and Brown General Contractors, Inc. for Town Park Improvement Project Payment Application No.1, in the amount of \$235,461.73.

Commissioner Banks seconded the motion, and all members present concurred.

Clerk-Treasurer Rowe presented:

P.O. 2542 to Troyer Group for Bidding and Construction Administration, in the amount of \$2,712.50.

P.O. 2548 to Troyer Group for Bidding and Construction Administration, in the amount of \$1,015.00.

P.O. 2562 to Troyer Group for Bidding and Construction Administration, in the amount of \$2,502.50.

Commissioner Brown made a motion to approve:

P.O. 2542 to Troyer Group for Bidding and Construction Administration, in the amount of \$2,712.50.

P.O. 2548 to Troyer Group for Bidding and Construction Administration, in the amount of \$1,015.00.

P.O. 2562 to Troyer Group for Bidding and Construction Administration, in the amount of \$2,502.50.

Councilmember Banks seconded the motion, and all members present concurred.

Clerk-Treasurer Rowe stated what the dynamics were for the Commissioners. He stated that the Park Board was the awarded entity, the Redevelopment Commission was the financial entity, and the Town's General Fund Account is where the reimbursements will go into. Rowe mentioned that he will need to speak with Town Attorney Schramm since they may need to make a resolution every time we have a Pay Application reimbursed and the funds are deposited into the General Fund account. The DNR reimbursement requests are done quarterly, so there will not be another application for another three months once the first one is submitted. Rowe would like to have a head start and approve the Pay Applications at the meetings to make sure that everything is moving forward.

Downtown Beautification Project

Clerk-Treasurer Rowe wanted the Commission to start thinking about projects for 2025. He mentioned that the Town could start applying for grants to help beautify the downtown area. Rowe and Commissioner Felchuk presented ideas to update Town signage coming into and leaving the more downtown area. Town

Manager Leszek also stated that they could schedule a walk through the downtown area to see where they could add signage and planters. Clerk-Treasurer Rowe agreed that a walk through would be a good idea because that way they can see exactly how many planters they would need and where to place them. Rowe also stated that planters would be a cheap and easy way to get the downtown area looking better. He also mentioned that they could look into getting planters that hold water so that we wouldn't have to have someone watering the plants every day. Rowe stated that these would be items we could get for less than \$1000.00 and that would have a good visual impact on the downtown area. Town Manager Leszek and Clerk-Treasurer Rowe stated that they would get together prices and visuals before the next meeting.

Additional Business Deemed Necessary by the Council:

Nothing present.

Adjournment

Commissioner Felchuk moved to adjourn the meeting. Commissioner Brown seconded the motion, and all members present concurred.

Meeting adjourned at 6:23 P.M.



John Rowe, Council President

Attest:



Andrew J. Rowe, Clerk-Treasurer